May 19, 2009

To Whom It May Concern:

It is my pleasure to write this letter on behalf of Kailyn McLean. I have been working with Ms. McLean while she is completing her special education internship here at Roosevelt Elementary. Ms. McLean spends the afternoons in my second grade classroom. She is extremely enjoyable to work with and consistently maintains a professional teaching manner.

Ms. McLean has shown great initiative while working in my room and no task is too small or too big for her to get involved in. Within my classroom Ms. McLean has worked with students 1:1, in small group, and has done some whole group work. She naturally roams the room while students are working and is able to identify students that are struggling and offers assistance as needed. She takes time to get know each child, their strengths and needs.

Ms. McLean demonstrates strong teaching skills and easily adjusts instruction based on student need. She maintains meaningful student engagement throughout each lesson and chooses her lessons based on on-going student assessment. Ms. McLean has chosen her own management system, which she uses effectively within the general education classroom. Her expectations and learning goals are clear for students and appropriate.

Ms. McLean participates in a variety of collaborative groups. She demonstrates an easy ability to positively contribute and interacts well with other staff members. She maintains a professional manner in all settings.

Ms. McLean is eager, willing, and is already showing strong teaching techniques. I know that she will fill any classroom with respect, encouragement, and a love for learning. She has a strong work ethic and an honorable sense of commitment to the teaching profession and to children. I would very much recommend Kailyn McLean for a teaching position. She will be an excellent addition in any school.

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Sincerely.

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